**Bank/ Branch/ Serial No.**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**CENTRAL BANK OF SRI LANKA**

**Information on Release of Foreign Exchange**

**Form 1 – Sale of Foreign Exchange**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **To: Authorised Dealer** |  | **To: Controller of Exchange** |  | | | | |
| **To be filled by the applicant for Foreign** | | **To be filled by the Authorised Dealer/Travel** | | | | | |
| **Exchange.** | | **Agent authorized to issue foreign exchange.** | | | | | |
| Name in full: ………………………………… | | Bank Code/Name of Travel Agent: | | | | | |
| (In Block Letters) …………………………… | | …………………………………………………. | | | | | |
| Address:……………………………………… | |  | | | | | |
| (In Block Letters) …………………………… | | Branch Code: ………………………………….. | | | | | |
| ……………………………………………….. | |  | | | | | |
| N.I.C. No.: …………………………………... | | Sector Code: ………………………………….. | | | | | |
| Passport No.: ………………………………....  Income Tax File No.:………………………… | | Country Code: ………………………………… | | | | | |
| Airline: ………………………………………. | |  | | | | | |
| Air Ticket No.: ………………………………. | | Purpose Code: ……………………………........ | | | | | |
| Proposed Date of Departure: ………………… | |  | | | | | |
| Destination: ………………………………….. | | Currency Code: ……………………………...... | | | | | |
| Name and Address of the Beneficiary: | |  | | | | | |
| ……………………………………………….. | | Foreign Exchange Released | | | | | |
| ……………………………………………….. | |  | | | | | |
| Purpose of Purchase/Remittance: ………….... | | Travellers’ Cheques: ………………………….. | | | | | |
| ……………………………………………….. | |  | | | | | |
| ……………………………………………….. | | Drafts: ………………………………………… | | | | | |
| Foreign Exchange Applied for - | |  | | | | | |
| Travellers’ Cheques: …………………… | | Currency Notes: …………………………….... | | | | | |
| Drafts: ………………………………….. | |  | | | | | |
| Currency Notes: ………………………... | | Others (specify): ……………………………… | | | | | |
| Other: …………………………………… | |  | | | | | |
| For Imports: …………………………………. | | Bank’s Reference No.: ………………………... | | | | | |
| Item: ……………………………………. | |  | | | | | |
| Value: …………………………………. | |  | | | | | |
|  | | I have examined the relevant documents and | | | | | |
| I declare that all details given above by me on | | am satisfied with the bonafides of the request  and confirm the sale of foreign exchange for the | | | | | |
| this for are true and correct. I have not made | | purpose given by the applicant*.* | | | | | |
| any other application for foreign exchange | |  | | | | | |
| for this purpose through any other Authorised | |  | | | | | |
| Dealer/Authorised Travel Agent. | | ……………………………… | | | | | |
|  | | *Signature and seal of* | | | | | |
| *…………………….* | | Date:…………... *Authorised Dealer/* | | | | | |
| Date: ……………. *Signature of* | | DD.MM.YY *Travel Agent* | | | | | |
| DD.MM.YY *Applicant* | |  | | | | | |
| N.B Form 1 should be signed personally by the applicant. Applications signed by third parties should not be | | | | | | | | | | |
| accepted. | | | |  |  |  |  | |  |  |
| Originals of completed Form 1 in respect of amounts of USD5000 and above and amounts below USD 5000 | | | | | | | | | | |
| should be submitted on a daily and weekly basis respectively, to the Monitoring Unit of the Exchange  Control Department, Equity Two Building, No.61, Janadhipathi Mawatha, Colombo 1. | | | | | | | | | | |