**Bank/ Branch/ Serial No.**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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 **CENTRAL BANK OF SRI LANKA**

 **Information on Release of Foreign Exchange**

 **Form 1 – Sale of Foreign Exchange**

|  |  |  |  |
| --- | --- | --- | --- |
| **To: Authorised Dealer** |  | **To: Controller of Exchange** |  |
| **To be filled by the applicant for Foreign** | **To be filled by the Authorised Dealer/Travel** |
| **Exchange.** |  **Agent authorized to issue foreign exchange.** |
| Name in full: …………………………………  | Bank Code/Name of Travel Agent: |
| (In Block Letters) ……………………………  | …………………………………………………. |
| Address:……………………………………… |  |
| (In Block Letters) ……………………………  | Branch Code: ………………………………….. |
| ……………………………………………….. |  |
| N.I.C. No.: …………………………………... | Sector Code: ………………………………….. |
| Passport No.: ………………………………....Income Tax File No.:………………………… | Country Code: ………………………………… |
| Airline: ………………………………………. |  |
| Air Ticket No.: ………………………………. | Purpose Code: ……………………………........ |
| Proposed Date of Departure: ………………… |  |
| Destination: ………………………………….. | Currency Code: ……………………………...... |
| Name and Address of the Beneficiary: |  |
| ……………………………………………….. | Foreign Exchange Released |
| ……………………………………………….. |  |
| Purpose of Purchase/Remittance: ………….... | Travellers’ Cheques: ………………………….. |
| ……………………………………………….. |  |
| ……………………………………………….. | Drafts: ………………………………………… |
| Foreign Exchange Applied for - |  |
|  Travellers’ Cheques: …………………… |  Currency Notes: …………………………….... |
|  Drafts: ………………………………….. |  |
|  Currency Notes: ………………………... | Others (specify): ……………………………… |
|  Other: …………………………………… |  |
| For Imports: …………………………………. | Bank’s Reference No.: ………………………... |
|  Item: ……………………………………. |  |
|  Value: …………………………………. |  |
|  |  I have examined the relevant documents and  |
| I declare that all details given above by me on |  am satisfied with the bonafides of the request  and confirm the sale of foreign exchange for the |
| this for are true and correct. I have not made |  purpose given by the applicant*.* |
| any other application for foreign exchange |  |
| for this purpose through any other Authorised |  |
| Dealer/Authorised Travel Agent. | ……………………………… |
|  |  *Signature and seal of* |
|  *…………………….* | Date:…………... *Authorised Dealer/*   |
| Date: ……………. *Signature of* | DD.MM.YY *Travel Agent*  |
| DD.MM.YY *Applicant* |  |
| N.B Form 1 should be signed personally by the applicant. Applications signed by third parties should not be |
| accepted. |  |  |  |  |  |  |
| Originals of completed Form 1 in respect of amounts of USD5000 and above and amounts below USD 5000 |
| should be submitted on a daily and weekly basis respectively, to the Monitoring Unit of the Exchange  Control Department, Equity Two Building, No.61, Janadhipathi Mawatha, Colombo 1. |