



INVITATION FOR BIDS (NCB)

TENDER NO: NSB/PT/ITE/2025/23

Renewal of Maintenance Agreement for Existing Dell Hardware of National Savings Bank

The Chairman, Corporate Procurement Committee (Minor) on behalf of the National Savings Bank now invites Sealed Bids from the reputed Principal Manufactures/Suppliers or their Accredited Local Agents in Sri Lanka for the supply of Dell Hardware.

Description of the procurement	Renewal of Maintenance Agreement for Existing Dell Hardware of National Savings Bank
Method of Procurement	National Competitive Bidding (NCB)
Applicable Non-refundable Tender Fee	Rs. 12,500/-
Value of Bid Security to be submitted	Rs. 450,000/-
Last Date & Time of Issuing Bid Documents	18/12/2025 at 3.00 p.m.
Date & Time of Closing of Tender	19/12/2025 at 10.00 a.m.

Eligibility Criteria:

- Bids should be submitted by reputed Manufacturers / Local Agents/ Accredited dealers who have previous experience of at least 5 years in the supply of the Goods & Service in quoted brand to those required under this contract.
- They should possess the Certificate of Business Registration issued by the Governmental Authority in the relevant field.
- Bidders should submit manufacturer's authorization form in the prescribed form to Dell Hardware.
- The availability of the local agents in Sri Lanka for the supply of spare parts and after sales services for the maintenance of Dell Hardware offered in the bid.

In addition to the basic eligibility criteria, the Bidder should satisfy the criteria mentioned in the Bidding Document.

- It is mandatory for any person who acts as an agent or sub agent, representative or nominee for and or on behalf of any tenderer to register himself before awarding the tender and the contract under The Public Contract Act, No. 03 of 1987.
- Bid Documents could be obtained from the Supplies Manager, Supplies Division, National Savings Bank, No. 255, Galle Road, Colombo 03. Tender forms will be issued from 24/11/2025. between 8.30 a.m. and 3.00 p.m. on working days till 18/12/2025 on submission of a written request.
- Perfected bidding documents should be accompanied by a Bank Guarantee / Bid Security acceptable to National Savings Bank for the value relevant to the tender as indicated above and issued by a commercial bank and valid for a minimum period of 119 calendar days from the date of opening of the Tender.
- Bids will be opened immediately after closing at 10.00 a.m. on the date and the bids received after 10.00 a.m. will be rejected and returned unopened.
- National Savings Bank reserves the right of rejecting any or all bids and the right of accepting any portion of a bid without adducing any reasons.

Further details could be obtained from the Chief Manager - Supplies

Chairman – Corporate Procurement Committee (Minor),
National Savings Bank,
No. 255, Galle Road,
Colombo 03.
Tel: 0112372690
Fax: 0112372987